

Milford Police Station Building Design Committee

Meeting Minutes: 6/24/2004 Chappell Professional Building

Attendance:

Mary Albina: N
Katie Chambers: N
Kent Chappell: N
Gary Daniels: Y
Geri Dickerman: Y
Chief Douglas: Y

Captain Fortin: N
Craig Frye: Y
Jessica Hejtmanek: Y
Bill Kokko: Y
Bill Parker: N
Steve Sareault: Y
Joe Stella: Y

Chairman Joe Stella called the meeting to order at 7pm.

Joe began the meeting by stating that the prime purpose of the night's meeting was to discuss and decide upon an architect. Committee members acknowledged that they had received Kent's vote via email. Jessica stated that Mary Albina had called her to report her vote. Joe asked Chief Douglas for his input about the candidates and the Chief gave a report of his calls to check references. Joe asked committee members to discuss their choice. The committee was unanimous in its decision to recommend the Town of Milford hire the architectural firm of Goudreau and Associates for the design of the police station building. Steve made a motion to recommend the firm of Goudreau and Associates to the Board of Selectmen and Jessica seconded it. All were in favor.

Gary recognized the committee's efforts in coming to a decision.

Joe asked the committee members if we need further clarification of Goudreau's fee. Steve reviewed the fee structure as it had been presented to the committee and indicated most factors seemed reasonable. He added that we may want clarification on whether or not security elements are included as part of the fee. Chief added that it had been recommended to him that security be outsourced and he questioned whether or not Goudreau would do so.

Joe reported that at a recent school board meeting he had attended, the school board voted to go forward with the demolition of the Garden Street School property and that the reported estimate from the insurance company for the demolition was \$189,479. Discussion ensued about the responsibility of the payment of the demolition and it was concluded that the Police Station Building Committee should keep continue to communicate with the School Board to ensure the best possible solution for the Town.

Geri asked about when we should start talking about hiring a clerk of the works. Joe responded that we should wait until we speak with the architect.

Geri began a discussion about the use of the future police station parking lot by station neighbors such as the churches. She asked if the walkways that lead to the Garden Street site belong to the town and inquired about their being turning into parking. Discussion ensued about how to balance the needs and desires of the Police Department with those of the surrounding community and in particular what the process for address such concerns should be. Chief Douglas made a motion that all community members who address concerns to the committee or an individual committee member should be told to make their concerns known to the Board of Selectmen, which will then pass those concerns on to the Police Station Building Design Committee and that responses to concerns will follow the same but reversed path. Steve seconded the motion. All were in favor.

Meeting adjourned at 8:35pm.

Respectfully submitted,
Jessica Hejtmanek
Committee Secretary